

DEMYSTIFYING BUSINESS CONTRACTS & BUSINESS ETHICS



Decide with Confidence

Acquire an overview of the Singapore Legal System; gain an appreciation of the formation of contracts; their validity and enforceability; factors affecting the validity of contracts; terms of contracts; discharge of contracts and remedies for breach of contract.

Acquire an appreciation of the importance and the role of ethics in the global business environment of the 21st century; recognize that ethical business practices start from the person that you are & the morals & value system that you subscribe to.

Who Must Attend

This seminar will be helpful to company directors and operations officers, financial and credit controllers, company secretaries, financial executives, business advisors, bankers, insurance executives, real estate advisors, business traders and marketing executives. No prior knowledge of the law is required.

Seminar Outline

- Brief Overview of the Singapore Legal System
 - What is Law
 - Sources of Law
 - Hierarchy of Courts
 - Dispute Resolution
- Business Contracts
 - *How is a Contract Formed?*
 - Offer & Acceptance
 - Consideration & Intention
 - *What are the Terms of the Contract?*
 - Express & Implied
 - Conditions & Warranties
 - Exclusion Clauses
 - *What Vitiating Factors would Adversely Affect a Valid & Binding Contract?*
 - Minors, Misrepresentation & Mistake
 - Illegality
 - Duress
 - *How is a Contract Terminated?*
 - Performance & Agreement
 - Frustration & Breach
 - *Remedies*
 - Damages at Common Law
 - Specific Performance & Injunctions in Equity
- Business Ethics
 - Has Enron taught us anything?
 - Doing Good & Doing Well
 - Business Ethics & The Law
- Specimen Contracts

Seminar Leader

Ms Donne Marie Aeria is a consultant with an established Singapore law firm and has been in practice for 29 years. Apart from being admitted to the Singapore Bar in 1980, she has also been admitted as a solicitor in England & Wales and in Hong Kong.

Ms Aeria has advised several local and international companies in general commercial and corporate matters. She is the company secretary to various small & medium enterprises in Singapore and provides personalized legal services and practical business oriented advice to these entities.

Ms Aeria an external advisor for the 'Conveyancing' module in the Postgraduate Law Course run by the Board of Legal Education in Singapore. She has served as an adjunct lecturer/tutor with Temasek Polytechnic and Ngee Ann Polytechnic for Property Law, Business Law and Company Law. Ms Aeria also offers pro bono services as the chairperson of a School Management Committees and is a member of the Institutional Review Board (National Dental Centre) which conducts the ethical review of clinical research projects.

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Date: 8 & 9 September 2008, 9am – 5pm
Venue: Grand Park Plaza Hotel, City Hall

Fee: [] S\$830 for D&B Subscriber [] S\$910 for Non-subscriber
(Includes materials, refreshments and lunch)

EARLY BIRD – Fax in your registration before 8 August 08 to receive a 10% off usual fee or, GROUP SAVINGS – Send 2 or more participants to enjoy a 10% off usual fee

Fax the completed registration form to 6318 7832

Participant(s) Information

Name 1: _____ **Job Title:** _____
Email: _____ **(DID):** _____
Name 2: _____ **Job Title:** _____
Email: _____ **(DID):** _____
Name 3: _____ **Job Title:** _____
Email: _____ **(DID):** _____

Company's Information

Name of Company: _____
Address: _____ **(Postal Code)** _____
Telephone: _____ **Fax:** _____
Liaison Officer: _____ **Job Title:** _____
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1. A seat will be reserved upon receipt of completed registration form, and confirmation of seat upon payment received
2. A substitute participant is welcome at no charge should you not be able to attend. Please provide the necessary details. Only cancellation made 7 working days before commencement is entitled to full refund of seminar charges. No refund thereafter including no show during day of commencement. A complete set of materials will however be sent to you.
3. D&B reserves the right to postpone or cancel the seminar for reasons whatsoever. In such a case, D&B will provide a full refund to registrants who have made payment towards the event and such registrants shall have no claims against the company.
4. D&B reserves the right to change venue due to unforeseen circumstances.